

Biz Training Solutions

Price List

Individual Courses

Name of course	CPD certified standard version (all assessed online)	Price with formal accreditation through National Awarding Body and secure posting of certificate.
Induction and refresher essential courses		
Communication Skills	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
GDPR - The Essentials	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Equality and Diversity	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Lone Working for Staff	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Professional Boundaries	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Whistleblowing Awareness	£10 pp + VAT (£12.00)	N/A
Administration courses		
How to Run Effective Meetings	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Taking Minutes	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Time Management	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Team leader/management courses		
An Introduction to Management	£20 pp + VAT (£24)	£45 pp + VAT (£54)
Lone Working for Managers	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Managing Money	£25 pp + VAT (£30)	£50 PP + VAT (£60)
Providing Effective Support and Supervision	£20 pp + VAT (£24)	£45 pp + VAT (£54)
The Recruitment and Selection Process	£20 pp + VAT (£24)	£45 pp + VAT (£54)
Safeguarding courses		
Safeguarding Adults' Awareness - Level 2	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Safeguarding Children Awareness - Level 2	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Safeguarding Designated Person	£25 pp + VAT (£30)	£50 PP + VAT (£60)
Safeguarding Policy and Procedure	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Safeguarding Practice (all 4 safeguarding courses)	£60 pp + VAT (£96)	£145 pp + VAT (174)

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Health and safety courses

Health and safety courses		
Alcohol and Drug Awareness	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
An Introduction to Risk Management	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Asbestos Awareness Cat A	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Control of substances hazardous to health (COSHH)	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
DSE Awareness	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Emergency and Fire Awareness	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Fire Warden	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Food Hygiene in Catering Level 2	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Health and Safety at Work Level 2	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Ladder Safety	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Manual Handling for Employees/Volunteers	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Manual Handling for Managers	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Sharps awareness	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Slips, Trips and Falls	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Working at Height	£18 pp + VAT (£21.60)	£45 pp + VAT (£54)
Postural Care Level 2 Award	N/A	£160 + VAT (£192)

Business Packages

Name of package	Type of package	Number of CPD courses included from the individual course list	Price if courses bought individually	Discounted package price (exc VAT)
Sole Trader	Essentials	5	£90	£70
	Unlimited	All courses. This is a full access package	£517	£279
Partnership (2 people)	Essentials	5 courses for 2 people	£180	£120
	Unlimited	All courses. This is a full access package	£1034	£450
Small Business (1-5 employees)	Small	1 course for 5 people	£90	£75
	Medium	5 courses for 5 people	£450	£300

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	Large	10 courses for 5 people	£900	£450
	Bespoke	Tailored to suit needs	Would depend on bespoke needs	Dependant on training needs
Medium Business (6-25 employees)	Small	1 course for 25 people	£450	£325
	Medium	5 courses for 25 people	£2250	£1125
	Large	10 courses for 25 people	£4500	£1500
	Bespoke	Tailored to suit needs	Would depend on bespoke needs	Dependant on training needs
Larger Businesses (50+ employees)	Small	1 course for 50 people	£900	£450
	Medium	5 courses for 50 people	£4500	£1500
	Large	10 courses for 50 people	£9000	£2000
	Bespoke	Tailored to suit needs	Would depend on bespoke needs	Dependant on training needs

Targeted Packages

Name of package	Courses included	Price if courses bought individually	Discounted 15 % package price (exc VAT)
The CV Booster	Health and safety at work Data protection Equality and diversity	£54.00	£45.90
The Conscientious Caretaker	Manual handling for employees COSHH – control of substances hazardous to health Asbestos Awareness (Cat A)	£54.00	£45.90
The Ace Administrator	Effective meetings Taking minutes DSE awareness	£54.00	£45.90
The Caring Adult Carer	Safeguarding adult's awareness Professional boundaries Lone working for staff	£54.00	£45.90
The Catering Guru	Food hygiene	£54.00	£45.90

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	COSHH – control of substances hazardous to health Health and safety		
The Committed Childminder	Safeguarding children awareness Food hygiene Safeguarding designated person	£54.00	£45.90
The Customer Service Champion	Communication skills Professional boundaries Equality and diversity	£54.00	£45.90
The Team Leader Achiever	An Introduction to management Providing effective support and supervision How to run effective meetings	£54.00	£45.90
The Account Manager Master	Professional boundaries Time management Arrears management and recovery techniques	£54.00	£45.90

Contact

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